



## Committee Meeting Minutes

Monday 12<sup>th</sup> October 2009

Grant's House - Halls Head

**Present:** Grant Tomlinson, Elliott Combes, Kathryn Hookham, Darryl Harris, David Whiteley, Graham Hall, Alisha Williams Ian Crane

**Apologies:** Jamie Muir, Michael Hall

### Meeting Opened

Meeting opened at 7:40pm by President Grant Tomlinson

### Business Arising from Previous Minutes

- ✓ 2009/10 season calendar approved by TWA, including date change for Race 8. TWA will update sanctioning form on behalf of the club.
- ✓ Madora Bay reserve/carpark has been booked with C.O.M Recreation Services.
- ✓ Road closure permits and sanctioning forms submitted to TWA.
- ✓ Funding applications for the Corporate Triathlon have been lodged

### General Business

#### 1. Races & Event Calendar

Race entry fees for secondary members and TWA members require clarification.

Member fees for non-members of Mandurah Triathlon Club is \$20. Clarification is required as to whether or not there is a limit of races for non-TWA members.

TWA to be contacted to clarify try-before-you-buy policy and secondary member policy. **(Action: Grant)**

Race day times to be uploaded to website Setup 6am, Registration 6:30-7:00, Race Briefing 7:10, Race Start 7:30. Email to be sent to members providing this information. **(Action: Elliott)**

#### 2. Club Championship

Proposal presented to committee to align the age groups with TWA age groups.

Increased member numbers in the club can support smaller age groups providing more opportunity for age group competitors.

All committee present were in favour of changing the club age group to 5 years from the previous 10 years.

Club championship points table on website to be updated to reflect these changes **(Action: Elliott)**

#### 3. Corporate Triathlon

Funding applications submitted and received from the City of Mandurah

Funding proposal submitted to the Halls Head Branch Bendigo Bank, currently under review.

Department of Sport and Recreation funding application submitted.

DSR to provide finish arch banner for event.

Concept artwork/design underway by Snap Printing, First publication in first week of November. Aust Post Mail out to all businesses. Verbal support has been given by the Mandurah Mail as media partner for the event.

Sundowner discussion.

#### 4. State Interclub

Sanctioning forms were reviewed, Technical Delegates comments incorporated into transition management.

Confirmation that Webset will be providing overnight security, event medical and traffic management on the day.

Torq Australia has agreed to be nutrition product sponsor for the Interclub. Details to be confirmed.

Registration for Interclub will be online.

The race info booklet is to be made available online to download as of 1<sup>st</sup> November **(Action: Elliott)**

Electronic timing will be used this year, and integrated into existing stopwatch program for trophy presentations **(Action: Elliott)**

Run leg to have a water station in the middle of the run course (adj St Joseph Cooper park) on both sides of the path. Swim leg requires additional buoy to avoid swimmers coming into shore to early where reef may be exposed.



Water safety by surf lifesaving club. Negotiations and expressions of interest are ongoing (**Action: Elliott**)

## 5. Juniors

Notice to be placed on website informing juniors of the new race distances available.

## Any Other Business

### Membership Cards

Discussion around membership cards and need/requirement for registration before races. Members will receive a club member sponsor card that will allow members to receive discount from all club sponsors on presentation of the card.

Member database to be maintained, listing new members in order of membership of the club for historical purposes. (**Action: Elliott**)

### Club Development

The committee worked through a club development questionnaire provided by the Department of Sport and Recreation that is used to highlight areas for improvement to increase the sustainability and integrity of the club. It was generally agreed that the development of the club requires more planning and will be addressed with more focus as the season winds up.

Treasurer to provide a current financial report/summary to the committee at each meeting (**Action: Kathryn**)

Ian suggested the Alcoa Action Fund as a possible option for club funding, with further thought required as to how the fund could be best utilized within the club.

The suggestion has been noted in the Club Development Plan Comments document (**Action: Elliott**)

## Correspondence

### IN

Sponsorship Agreement – Bright Eyes Sunglasses  
Sponsorship Agreement – Mandurah's Bikeman  
Sponsorship Agreement – The Athlete's Foot  
Sponsorship Agreement – Harvey World Travel

Letter - Successful application for Healthway Healthy Club Grant  
Letter - Successful application for Corporate Tri project funding from City of Mandurah.  
Letter – Swimming WA - Open water swim calendar and application forms  
Letter – Southwest Games invitation to compete

### OUT

Letter - Madora Bay Residents – advising of Duathlons and inviting participation (x150)  
Email – TWA – confirming final calendar for season 09/10  
Email – RegisterNOW setup document for Interclub setup  
Letter – Rotary – thanking for support in past, requesting ongoing support for Interclub and Corporate Tri

**Meeting closed at 9:40 pm.**

**Next Meeting: Monday, 16th November 2009 at 7:30pm  
Grant's House**